

# PRIVACY POLICY

## Privacy Policy and Use of Cookies on the Website of PW Krystian Sp. z o.o.

PW Krystian Sp. z o.o., aware of the importance of issues related to the protection of the right to privacy, including in particular the right of individuals who provide their personal data to appropriate and effective protection, declares its intention to take all actions necessary to protect the rights and justified interests of users related to data security.

In order to respect the privacy of users visiting the website [www.krystian.com.pl](http://www.krystian.com.pl) and to ensure compliance of our activities with the generally applicable legal regulations, we implement this document – Privacy Policy and Use of Cookies on the Website of [www.krystian.com.pl](http://www.krystian.com.pl).

### Details of the Personal Data Controller

In accordance with Article 13(1) of the General Data Protection Regulation of 27 April 2016 (hereinafter: "GDPR"), we would like to inform you that:

1) the controller of your personal data is PW Krystian Sp. z o.o. with its registered office in Przysucha;

Personal data we process include in particular:

- forename(s) and surname, email address, contact address, company name of the represented entity, phone number, position,
- in the case of entrepreneurs we also process: NIP (personal identification number), REGON (business statistical number), address of the registered office, bank account number,
- in the case of entrepreneurs applying for a credit limit at PW Krystian sp. z o.o. we also process the data contained in financial documents.
- in the case of entrepreneurs placing orders per employee at PW Krystian sp. z o.o. we also process the forename and surname as well as anthropometric data.

2) we have appointed a person responsible for the processing of personal data – the Data Protection Officer – who can be contacted in all matters concerning the processing of personal data and the exercise of rights relating to the processing of data at the e-mail address: [\[rodo@krystian.com.pl\]](mailto:rodo@krystian.com.pl);

3) your personal data will be processed in order to provide the information requested in the contact form, to rent a sample, present a declaration of conformity or provide services available to users with an account (the scope and purpose of which is described in detail below, depending on the functionalities of our website that you use.); If the data is processed for marketing purposes, the provision of the data may be necessary in order to receive marketing information or the ordered newsletter or commercial information on the basis of our legitimate interest. We process your personal data in accordance with the provisions of GDPR and the Personal Data Protection Act. Personal data may be processed: - to fulfil contractual obligations (Article 6(1)(b) of GDPR).

The data is processed for the purpose of business conducted by PW Krystian Sp. z o.o. in the performance of contracts concluded with customers or for the purpose of the performance of precontractual activities which are performed at your request. to fulfil legal obligations (Article 6(1)(c) of GDPR) or to perform tasks carried out in the public interest (Article 6(1)(e) of GDPR). As a supplier of workwear, we are subject to legal obligations to ensure its quality and compliance with regulations and standards, including the issue and storage of invoices and accounting documents, and for archiving purposes.

- on the basis of your explicit consent (Articles 6(1)(a) and 9(1)(a) of GDPR).

We need to process the data in order to provide services to you.

If you are not our customer, we process your personal data for the purpose of marketing services

offered by PW Krystian Sp. z o.o. and our affiliates based on your consent. The consent may be withdrawn at any time. The withdrawal of consent shall not affect the lawfulness of the processing prior to its withdrawal.

- for purposes resulting from legitimate interests pursued by PW Krystian Sp. z o.o. or a third party (Article 6(1)(f) of GDPR)

If necessary, we will process your personal data in order to protect our or third-party legitimate interests. This applies to cases where it is necessary to ensure IT security, examine customer satisfaction, pursue claims and defend against claims, verify your payment reliability and creditworthiness when granting you a credit limit, as well as to secure payments due to PW Krystian sp. z o.o. (surety agreements and other collateral) and for direct marketing of products and services;

4) The recipient of your personal data is PW Krystian Sp. z o.o. However, your personal data may be made available to other recipients for the purpose of providing services to you, for the purpose of fulfilling a legal obligation of PW Krystian Sp. z o.o. or for the purpose of performing a cooperation agreement with such an entity, based on your consent or for the purposes resulting from the legitimate interests of the controller or a third party. The recipients may include, first of all, authorised employees of the business information office, payment institutions, accounting firms, entities providing marketing and IT services to PW Krystian Sp. z o.o. and a law firm. Such entities shall be obliged under agreements concluded with PW Krystian sp. z o.o. to apply appropriate security-related, technical and organisational measures to protect the Personal Data and to process them only in accordance with the instructions provided by PW Krystian sp. z o.o. In addition, your personal data may be shared with supervisory authorities, government authorities and other third parties; where necessary for the purposes set out above and in order to comply with legal obligations, personal data may be shared with supervisory authorities, courts and other government authorities (e.g. tax and law enforcement authorities), independent external advisors (e.g. auditors) or service providers. PW Krystian sp. z o.o. undertakes to apply appropriate security measures, both technical and organisational, to protect your Personal Data.

5) Your personal data will be stored in the European Economic Area.

6) Personal data will be stored by PW Krystian sp. z o.o. and/or the data processors referred to in section 4 only for the time necessary to achieve the purposes for which this data is collected, fulfil the obligations arising from the law, for a maximum period of securing materials necessary for legal proceedings (including tax proceedings) and until the possible expiration of claims, yours and of PW Krystian sp. z o.o. In other cases your personal data will be stored for a period of time necessary to process your enquiry, to have an account on our website or for as long as you are our customer (this period is set out in detail below depending on the functionalities of our website that you use);

7) you have the right to access the content of your data and the right to rectify, to erase and to restrict processing, the right to data portability, the right to object and the right to withdraw consent at any time without affecting the lawfulness of the processing (if the processing is based on consent) which has been carried out on the basis of consent prior to its withdrawal;

8) You have the right to lodge a complaint with GIODO (Inspector General for Personal Data Protection) if you believe that the processing of personal data concerning you violates the provisions of the General Data Protection Regulation of 27 April 2016;

9) the provision of personal data by you is a prerequisite for receiving an answer to the enquiry contained in the contact form or for achieving the purpose of the use of the functionalities of our website by you. You are obliged to provide the personal data, and if you do not, we will not be able to process your enquiry/request;

10) Your data will be processed automatically, on the basis of your consent or a concluded agreement, and you have the right to receive a copy of your data in a structured, commonly used

and readable format. This copy may be sent to you or to another entity. This applies only to personal data provided to us.

**By using our website or by consenting to the processing of data available on our webpage you agree to the rules of this Privacy Policy.**

## 1. Data collection

During the user's visit to the website [www.krystian.com.pl](http://www.krystian.com.pl) our servers automatically save the so-called system logs – anonymous information such as the time of the visit, the ip address, the url address, the browser, etc.

The data we collect in our logs are used only for the purposes of website administration, subject to sections 5, 6 and 7. No identification data we obtain is passed on to third parties for any purpose.

Like most websites, we store HTTP queries directed to our server. The browsed resources are identified via URL addresses. The exact list of information stored in web server log files is as follows:

- public IP address of the computer from which the request was made (it may be directly the user's computer),
- name of the client station
- identification performed by the http protocol, if possible,
- user name given in the authorisation process,
- time of the arrival of the request,
- first line of the http request,
- http reply code,
- number of bytes sent by the server,
- information on the user's browser,
- information about errors that occurred during the execution of an http transaction - URL address of a site previously visited by the user (referrer link), if the website has been accessed via a link,

The above data is not linked to specific natural persons visiting our service, subject to sections 5, 6 and 7. In order to ensure the highest quality of the website, we occasionally analyse log files in order to determine which pages are visited most often, which web browsers are used, whether the structure of the page contains any errors, etc.

## 2. Use of data

Logs collected by the website are stored for an indefinite period of time as auxiliary material used for administering the website (e.g. by generating statistics that do not contain any features identifying the website users, adjusting the content of the website [www.krystian.com.pl](http://www.krystian.com.pl) to the user's preferences and optimising the use of the website as well as maintaining the session).

## 3. Cookies mechanism in the website

Cookie files are IT data, in particular text files, stored in the website User's end device and intended for use on the website's pages. Cookies usually contain the name of the website they are from, time of their storage on an end device and a unique number.

The cookies mechanism is not used to obtain any information about the users of the website or to track their activities on the Internet. Cookies used on the website do not store any personal data or other information collected from users. The website may use following cookie files:

- a) files which make it possible to use services available on the website, for example authentication cookies used for services which require authentication on the website;
- b) files which ensure safety for example by detecting website authentication frauds;
- c) files which make it possible to collect information on the way the website's pages are used;
- d) files which make it possible to customize user interface and "remember" settings selected by the user, for example the selected language or the user's region, font size and the appearance of the webpage, etc.;
- e) files thanks to which users may be provided with advertising content better tailored to their interests.

#### **4. Links to other websites**

The website of PW Krystian Sp. z o.o. may contain links to other websites. We are not responsible for the privacy practices of these websites. If you go to a different website, you should review its privacy policy.

#### **5. Contact platform <https://www.krystian.com.pl/kontakt/>**

An exception to the above rules is the registration of data in the form of the forename, surname, email addresses of persons or entities using the provided service for contacting us via the contact form and persons who consented to the processing of personal data in an agreement concluded with us (the rules and scope of processing personal data in such a case shall be specified in detail in the agreement).

With regard to entities and persons who have used the service for contacting us via the contact form, the name and e-mail address needed to send a reply will be recorded. This data shall be used for contact purposes.

In the case of data collected by contact forms, the user has the right to request deletion or modification of this data by sending information concerning the scope in which such data should be modified or removed to [rodo@krystian.com.pl](mailto:rodo@krystian.com.pl). Questions about the applicable Policy may be sent to the same address.

#### **6. Forms: ask for a product, rent a sample, request a declaration of compliance**

##### **Why do we use your personal data?**

We use your personal data to manage your product enquiry/sample rental order or an order for a declaration of compliance using the forms available on our website and to send you delivery status notifications or, in the event of any problems with the delivery of the requested information/samples/declarations of conformity, to handle any complaints or payments.

"Rent a sample" and "request a declaration of conformity" forms are available only for users who have an account. Rules set out in section 7 also apply to them.

We will use your personal data to manage payments and handle additional enquiries, complaints and notifications concerning ordered information/samples/declarations of conformity.

If you order a declaration of conformity, we can identify and check information about your previous order of the product for which the declaration is requested based on your personal data you have provided.

##### **What personal data will we process?**

Depending on the completed contact form on the website, we will process the following personal data:

"Ask for a product" form:

- forename and surname
- company
- email address

"Rent a sample" form:

- forename and surname
- company
- email address
- address

"Request a declaration of conformity" form:

- forename and surname
- company
- email address
- invoice/receipt no.
- payment information

### **Who has access to your personal data?**

Your personal data may only be passed on to outside parties only for the purpose of handling your enquiry, renting a sample or presenting a declaration of conformity. It shall be given to entities that confirm your address data, warehouses, courier companies and debt collection companies. These entities may have an independent right to process your personal data.

### **On what legal basis do we process your personal data?**

PW Krystian Sp. z o.o. processes your personal data in order to be able to process your enquiry / rent a sample / supply declarations of conformity.

### **How long will we store your data?**

For as long as you are an active customer or website user.

## **7. Account on our website**

### **Why do we use your personal data?**

We will use your personal data to open and maintain your account and to provide personalised services on the website of PW Krystian Sp. z o.o. available to users with an account.

We will provide you with your order history and order information and we will enable you to change your account settings (including marketing preferences). We will also provide you with an easy way to correct and update information such as contact details and payment information.

In order to be able to present product recommendations of interest to you, PW Krystian Sp. z o.o. will process data on how you navigate our website and on what products you view, on your order history and product reviews, as well as data that you will provide to us through your account.

### **What personal data do we collect?**

We always process your e-mail address and password given to us with when you open an account on our website.

We will process the following data which you agreed to make available:

- \* contact details such as forename and surname, address and email address
- \* country
- \* account settings

If you place an order, we will process the following personal data:

- \* order history
- \* delivery information
- \* payment history

We will also process the following personal data related to cookie files:

- \* click history
- \* navigation and browsing history

Who has access to your personal data?

Data provided to outside companies shall be used exclusively to provide the services listed above. We have our IT specialists optimise the website and we use analytical tools to evaluate the products.

On what legal basis do we process your personal data?

Your personal data will be processed on the basis of your consent given when you open an account on our website.

We process your personal data in order to provide information on products of interest to you, on the basis of our legitimate interest.

**Right to withdraw consent:**

You can withdraw your consent to the processing of personal data at any time. In such a case your account will be closed and PW Krystian Sp. z o.o. will not be able to offer the services listed above.

**How long do we store your data?**

We will store your data for as long as your account is active. You have the right to close your account at any time. In such a case, the account will be terminated and the data will be deleted. We will retain your data if required to do so by law or in the event of an ongoing dispute.

You have the right not to consent to the processing of your personal data by our website on the basis of the company's legitimate interest. To do so, please send a message to [rodo@krystian.com.pl](mailto:rodo@krystian.com.pl). Your account will be deleted and we will no longer be able to provide you with services.

**8. Customer service**

We will use your personal data to process questions, complaints, product warranty claims and technical questions submitted via email, telephone and in social media.

We can also contact you if there are any problems with your order.

**What personal data do we process?**

We will process the personal data that you provide to us, including but not limited to:

- \* contact details such as forename and surname, address, email address and phone number
- \* payment details and history
- \* credit information
- \* information about orders
- \* account number
- \* entire correspondence on a given subject

#### **Who has access to your personal data?**

Data provided to outside companies shall be used exclusively to provide the services listed above.

#### **On what legal basis do we process your personal data?**

Your personal data are processed on the basis of the legitimate interest of PW Krystian Sp. z o.o.

#### **How long do we store your data?**

We will keep records of emails, telephone conversations and correspondence for a period of time necessary for the provision of services.

Your right not to consent to the processing of data on the basis of the legitimate interest of PW Krystian Sp. z o.o.

You have the right not to consent to the processing of data on the basis of the legitimate interest of PW Krystian Sp. z o.o. We will stop processing your personal data unless we can legally justify this process or there are legal claims.

### **9. Individual cookie settings**

Usually users' software for browsing websites (web browser) by default allows for the storage of cookie files in the user's end device. The user may at any time change the settings concerning cookie files (e.g. block the automatic handling of cookie files in the settings of the web browser, notify about each time they are placed on the website user's device). The detailed information on the possibility and methods of supporting cookie files is available in the user's software settings.

If the user restricts the use of cookie files, this may affect some functionalities available on the website's pages.

### **10. Data protection**

In order to effectively safeguard the collected data, we protect it against unauthorized access by third parties and inspect our methods of collecting, storing and processing information. We only grant access to your data to those employees and entities who need to have access to it in order to process it only for the purposes described in this privacy policy.

### **11. Changes in policy**

We reserve the right to change this privacy policy by posting the up-to-date privacy policy on this page.